



SANKALPA PRESCHOOL PROGRAM
SANKALPA LEAD TEACHER (CDS or CDW)

DESCRIPTION

As a Sankalpa Lead Teacher, you are a primary educator for children ages 3-5 in a supportive learning environment and the Lead Teacher of the Sankalpa Program. This means that you are responsible for working directly with the studio owner to ensure that the philosophy, vision, and purpose of the program is carried out through programming, classroom conduct, and teacher direction. Our program is based on the Reggio Emilia philosophy and incorporates outdoor learning, enquiry, play, music, the arts, yoga, movement, literacy, and more.

Your role is crucial to the direction of the program and healthy development of our smallest students. We want to encourage each child to be true to their unique selves, inspire learning and exploration, and empower each child to reach their full potential. We also want to encourage each teacher within the program to grow & flourish as an Early Childhood Educator and to feel supported in their role as a teacher.

An emphasis is placed on listening and acknowledging the interests of each student and observing & documenting their growth in a way that can be continually communicated to parents and other supporting teachers.

This role works together with the owner of the studio & director of the program to follow Early Childhood Education curriculum and develop an outstanding classroom environment that fosters curiosity, learning, creativity, and play. This role also helps determine the overall operations of the program by providing feedback and communicating directly with the owner & director of the programming to resolve challenges and continually develop the program.

RESPONSIBILITIES & EXPECTATIONS

- Primary staff in charge of child care.
- Plans and facilitates age appropriate, meaningful, and relevant programming and activities.

- Supports and inspires fellow teachers to create engaging & educational lesson plans and activities for students.
- Oversees fellow teachers to ensure that day-to-day lessons support the overall direction of the program and classroom values.
- Structure lessons, classroom environment, and general class planning based on the Reggio Emilia Philosophy.
- Facilitates yoga classes appropriate for age & developmental stage of children. Class facilitates fine & gross motor skill development, physical literacy, listening, working together, and coordination.
- Creates an on-going positive relationship with the parents/guardians to keep them involved of their child's development & progress. Documents child's interests and integrates these concepts into the curriculum.
- Provides medical attention whenever necessary.
- Keeps the space clean according to the Alberta Health standards by following the daily, weekly, and monthly cleaning duties assigned.
- Maintain and demonstrate professional practices and ethics at all times.
- Help the children in your care feel safe, comfortable, and nurtured.
- Participate in programming in collaboration with fellow teachers and other educators (drawing on your observations, expertise, and knowledge).
- Document children's learning and incorporate this in programming.
- To prepare lesson plans in advance and in collaboration with the other team members- including objectives & purpose of activities which follow the Alberta Government Early Childhood Education Program Standards & Outline.
- To familiarize oneself with the MindUp Curriculum and implement these ideas and philosophies in programming.
- To help coordinate extra-curricular programming within the Sankalpa classroom ex. Visits to the Calgary Reading House, visits from guest speakers, trips to the park, parent volunteer coordination etc.
- Plan activities based on sound practice so that children are learning through having fun, play, and exploration.
- Report to the Director issues relating to children, parents, staff, or the program.
- Ensure the environment is safe, secure, and well maintained by ensuring proper use of equipment and reporting any required maintenance.
- Ensures that all furniture and fixtures are in good condition and reports to owner when repair is needed.
- Ensures the safety of children at all times by following ratios, ensuring that the classroom is clean & presentable, and by staying up to date with specific requirements/ allergies/ notes from each child's file.
- Participate in evaluating and improving centre programming
Adhere to the policies and procedures in the Policies & Procedures Handbook.

- Ensure that all teachers are following the direction, values & philosophy of the program.
- Report to the owner/ director of the program when issues arise. Work collaboratively with the owner/ director to problem solve, support fellow teachers, and implement new concepts or ideas.

REQUIREMENTS

- An Early Childhood Education Level 3 (or higher certification) is required for this position.
- CDS or CDW
- Understanding and/or training in a Reggio Emilia Program or Course.
- Children's & Youth Yoga Certification. 200hr Yoga Teacher Certification preferred.
- First Aid/ CPR Certification.
- Current Police Clearance and Vulnerable Sector Screening (no later than the past 5 months).
- Ability to communicate effectively and appropriately with parents.
- Welcoming & inclusive attitude.
- Emphasis that each child is equally important.
- Classroom & behaviour management that aligns with the values & policies of the program.
- Ability to work alongside and develop curriculum/ lesson plans with other teachers.
- Enthusiasm for encouraging young children to learn, be curious, and explore new concepts and activities.
- Encouraging and supportive attitude that empowers students.
- Primary staff in charge of child care, supervision of program & communication with Program Director to ensure the safety & happiness of all students and families engaged in the program.
- Provide outstanding care for the children under your supervision, ensuring their needs are met (social, physical, intellectual, creative and emotional).
- Plans and facilitates age appropriate programming, in addition to communicating curriculum goals & focus to the other teachers.
- Uses "Flock" software for team and staff communication.